BELDON PRIMARY SCHOOL P&C GENERAL MEETING – 23 MARCH 2021								
	Attendee	Apology		Attendee	Apology		Attendee	Apology
Jenna Albert	☒	☐	Clair Halliday	☐	☒	Skye Rowe-Platts	☒	☐
Chris Brown	☒	☐	Sarah MacPherson	☐	☒	Amy Russell	☐	☒
Jeanie Cambridge	☐	☒	Toni Mason	☒	☐	Jessica Sanders	☐	☒
Kristy Carlsson	☒	☐	Naomi McInroy	☐	☒	Liz Selzer	☒	☐
Abby Cousins	☐	☒	Bianca Moore	☒	☐	Paul Simic	☐	☒
Geoff Elliott	☒	☐	Deanne Murray	☐	☒	Christie Skodt	☐	☒
Jane Galbraith	☐	☒	Monica Pettersen	☒	☐	Peter Williams	☐	☒

1	**Opening and Welcome by President**	**Action With:**
1.1	Meeting opened 7.03pm 23 March 2021	
2	**Minutes of Last Meeting**	
2.1	Minutes of General Meeting dated 2 March 2021 confirmed	
3	**Business Arising from Previous Minutes**	
3.1	<u>Welcome BBQ:</u> • Postponed due to unforeseen circumstances. Rescheduled to "Welcome to Term 2" – Friday 23 April 2021. • Skye and Bee undertaking Event Coordinator role and will organise supplies and required assistance.	Skye Rowe-Platts / Bee Moore
3.2	<u>Bunnings BBQ:</u> • Raised $1,935.65, to be confirmed by the Treasurer. • Kristy, Bee and Skye to record all details for future events. • Need to ensure that EFTPOS facilities are arranged for future Bunnings BBQ as sales were lost as a result of not having this available	Kristy Carlsson / Skye Rowe-Platts / Bee Moore
4	**Correspondence and Business Arising from Correspondence:**	
4.1	<u>Incoming</u>: • Uniform brochures • Canteen brochure • Fundraising brochures • Email from Jandakot Primary School P&C regarding success of hybrid (in person & online) meetings. Monica to obtain advice on suitable IT infrastructure (camera and speakers) to enable Beldon P&C meeting • WACSSO Guideline – P&C Debit Card propose to	Monica Pettersen
4.2	<u>Outgoing</u>**:** • Emails to Jandakot Primary School P&C	
5	**Presidents Report**	
5.1	<u>Vacant Executive Positions:</u> • Deanne Murray has nominated for Fundraising Coordinator, seconded by Skye Rowe Platts • Clair Halliday has confirmed that she is able to undertake either the Safety Representative or Canteen Coordinator role. Monica to discuss with Clair at beginning of Term 2 to agree who will take on these roles. • Looking for candidate for Secretary role as would like to hand this over sometime in 2021 prior to Toni leaving the school.	Monica Pettersen
5.2	Skye has received some queries from parents regarding recent incidents requiring school lockdown, all are reminded that any such queries are to be directed to the School Administration.	

6	**Principal's Report**	
6.1	Term 1 Events: • Term 1 comes to a close on Thursday 1st April • Camp: this week we have the Year 6 Camp and a number of staff sleeping over. The camp is a great opportunity for students but the responsibility that the teachers take on is onerous and demanding. This year we have felt the need to increase the number of staff sleeping over • NAPLAN practice this Thursday. This is basically an ICT shakedown to test the system • First class assembly on Friday • Beldon Speaks materials will be sent out before the term break.	
6.2	Term 2 Staffing: • Mrs Weir taking maternity leave and Miss Coghill to increase time to replace. • Rhonda Williams to extend her leave until the end of Term 2. Mrs Adams to continue to replace.	
6.3	Term 2 Events: Term 2 will be very busy but the good news is that there are two long weekends – ANZAC Day 25th April and WA Day 7th June. School Development Day is on Friday 4th June creating a 4 day break for families. • School Photos – Week 1 • ANZAC Ceremony – Week 1 • Interschool Sports on Friday for older students • Beldon Speaks Finals – Week 6 • Interm Swimming PP-Year 4 (7th June to 18th June) • Sizzling Spelling Finals – Week 10 • Student Reports	
6.4	School Board: • Mr Philipp Albert now a parent representative (only responder) • Kristy Carlsson a community member • School board has endorsed students wearing hats all year. Also only having Orange and Green food for sale and available at the school.	
7	**Treasurers Report**	
7.1	Balances as at 23 March 2021: TOTAL – $26,408.19	
7.2	Income Report: • Bottle Recycling - $145.80 • School Banking Commission - $130.00 • Eco Bin Hire (clothing donations) - $550.00 • Bunnings BBQ - $1,453.70	
7.3	Expenditure Report: • ESC Freezer - $330.00 • PKB Accounting - $1,000.00 • Treasurer - $13.58 • Literacy Pro - $1,800.00	
7.4	Location of the Eco (Clothing Donation) Bin to be publicised as the availability of this in the school is not well known. The bin is located adjacent to the garden shed beside the car park turnaround to the ESC.	
7.5	Skye to follow up Containers for Change commitment from Beldon Tavern. Owner previously advised that he would donate funds from Containers for Change to the school.	Skye Rowe-Platts
8	**Uniform Shop Report**	
8.1	Perm-A-Pleat ongoing order delays. Bee has identified a new supplier and orders have now been placed for shirts. Dresses will still need to be ordered through Perm-A-Pleat	
8.2	Looking into getting Interschool Shirts, Bee to arrange for quote for review by the P&C and School Admin. Design to consider Indigenous	Bee Moore
8.3	Orders for graduation shirts have been submitted with only three payments outstanding. Should be available early Term 2	

9	**Safety Representative Report**	
9.1	Monica to talk to Clair for potential handover.	Monica Pettersen
9.2	Propose to run a protective behaviour or cyber safety session for parents or students in Term 3. Suggest that this is funded by the P&C, Monica to provide further detail.	Monica Pettersen
10	**Funding Requests**	
10.1	• New form available to be completed for all funding requests.	
10.2	• Skye to arrange quote and request funding for repairs to BBQ, approximate cost $100. Approach BBQ Galore to see if they would be prepared to donate parts.	Skye Rowe-Platts
11	**Fundraising Activites**	
11.1	<u>Easter Raffle:</u> • Ticket sales and donations going well. Just under $500 tickets sold with another week until the draw. • Volunteers requested for preparing prizes Tuesday 30 March @ 8.40am	

11.2	<u>Sporting Event Sausage Sizzles:</u>
	• Sausage sizzles to be arranged for upcoming sporting events:
	  ○ Lapathon (30 July) – pre-order sausage sizzle
	  ○ Faction Carnival (date TBA) pre-order sausage sizzle (form to include option for parent pre-ordering) plus stall on oval for sales to parents. Cake stall to be run by Year 6 Graduation Fundraising.	

11.3	<u>Quizmas in July:</u> Date to be confirmed – tentative dates 24th or 31st July	
11.4	Monica advised that there is an Entertainment Book donated available for next raffle.	
11.5	<u>Mother's Day Stall</u> • Agreed to proceed with a succulent stall with succulents potted in jars, cups, mugs, etc. • Toni to arrange order note and forward to Bee and Skye for distribution. • Bee to contact Beldon Succulents to see if they can supply the plants. • Chris noted that Belridge ESC students provide garden support on a Wednesday and may be able to assist with potting. Beldon PS students may also be able to assist with potting during a lunchtime session.	Toni / Bee / Skye
12	**Canteen Report**	
12.1	Term 2 Roster request about to go out via Community Facebook page.	
12.2	Additional crates required for Canteen as baskets are too small for volume of orders, Toni to source.	Toni Mason
13	**General Business**	
13.1	<u>Year 6 Committee:</u> • Toni noted that Amy Russell has commenced Year 6 Graduation fundraising activities and suggested that a Year 6 Graduation Committee may be useful to formalise discussions with the school. Chris and Geoff advised that establishment of a committee would be welcomed.	Toni Mason
13.2	<u>Funding Priorities:</u> • Skye met with Geoff and Chris to agree funding priorities. School to provide priorities and associated quotes • Funding priorities are to be communicated via the school Website and Newsletter • A priority is the establishment of a Chaplains Fund to support students of families who are struggling. • Newsletter to be updated with previous funding provided by the P&C.	
13.3	<u>Colour Run:</u> • P&C to look at costs and logistics of conducting a "colour run" as part of the lapathon.	
14	**NEXT MEETING – 7.00pm Tuesday 27th April**	
15	**Meeting closed – 8.31pm**	