BELDON PRIMARY SCHOOL P&C GENERAL MEETING – 3 March 2020								
	Attendee	Apology		Attendee	Apology		Attendee	Apology
Lorraine Ablett	☐	☒	Tessa Esparon	☒	☐	Naomi McInroy	☐	☒
Rebecca Allen	☐	☒	Kylie O'Bryne	☐	☒	Monica Pettersen	☐	☒
Dannielle Brogan	☐	☒	Shelley Goodchild	☐	☒	Janica Ringwood	☒	☐
Chris Brown	☒	☐	Amanda Hastie	☒	☐	Skye Rowe-Platts	☐	☒
Jeanie Cambridge	☐	☒	Kym Harding	☐	☒	Jessica Sanders	☒	☐
Kristy Carlsson	☒	☐	Donna Lavers	☐	☒	Liz Selzer	☒	☐
Erin Charteris	☐	☒	Iris Ludewig-Rohwer	☐	☒	Laurie Waters	☐	☒
Abby Cousins	☐	☒	Christiane Lueken	☐	☒	Peter Williams	☐	☒
Geoff Elliott	☒	☐	Sarah MacPherson	☐	☒	Rhonda Williams	☐	☒
Heather Endersbee	☐	☒	Toni Mason	☒	☐	Rob Vipers	☐	☒

1	**Opening and Welcome by President**	**Action With:**
1.1	Meeting opened 7.06pm 3 March 2020.	
2	**Minutes of Last Meeting**	
2.1	Minutes of meeting dated 19 November confirmed.	
3	**Business Arising from Previous Meeting**	
3.1	<u>New Constitution:</u> • Documentation to confirm Beldon PS P&C adoption of the new constitution has been issued to WASSCO.	
3.2	<u>Community Crosswalk Assessment</u>: • Emily Hamilton in discussion with Albert Jacobs (CoJ). Becoming a priority for the CoJ. Meeting to be held this week.	
3.3	<u>Community Funding Grant Program– City of Joondalup</u>: • Garden committee meeting Thursday 11am.	
3.4	<u>Courts Grant:</u> • All grant requirements closed out with final task to issue photos of tennis nets completed Decemember 2019.	
4	**Correspondence and Business Arising from Correspondence:**	
4.1	<u>Incoming</u>: • ANZ Bank Statements • Moon & Back School Gifts • Entertainment Book (Email) • City of Joondalup (emails) • WASSCO – P&C Voice	
4.2	<u>Outgoing</u>**:** • WASSCO Constitution Documentation	
5	**Presidents Report**	
5.1	Nil in addition to general meeting agenda.	Tessa
6	**Principal's Report**	
6.1	<u>Start of Year:</u> • As reported in the newsletter the start of the school year was very smooth. We opened with an enrolment of over 330 students consisting of 9 primary classes, 2 pre-primary classes and 2 kindergarten groups. Next year we need to consider forming an additional kindergarten class as the demand for places always exceeds the 40 available places. The majority of our classes are now at maximum capacity so we will be unable to accept out of area enrolments in many year levels.	

	• A very fortunate aspect of the school is that we did not have any new teachers for 2020. The staff turnover at the school is very low. • All teachers and education assistants returned for 2 extra days in addition to the designated 2 school development days. The extra days were spent on professional development.	
6.2	<u>Buildings and Infrastructure</u>: • We were fortunate to be able to upgrade the air-conditioning to most classrooms in A, B and C blocks over the vacation. The works were completed very efficiently and the A/C units were available for the commencement of school. $46,273 of the cost came from first phase of government funding (High Priority Maintenance and Minor Works Program) and was topped up with $21,505 from school funds. The library and the art room A/C have not been upgraded. • The Shade Sails were also replaced from the first phase of the High Priority Maintenance and Minor Works Program at the cost of $5,727. • Phase 2 of the High Priority Maintenance and Minor Works Program has allocated $1 106 567 to our school. We are still to receive further information regarding the nature and timing of the works but it will be based on the Building Condition Assessment of the school. A major item on the report is the replacement of the roof of the school which will account for much of the expenditure. • With the assistance of the P&C and Stronger Communities grant, our court facilities received a significant upgrade in the first half of the 2019 year. • During 2019 the school admin raised the issue of parking difficulties around the school with both the City of Joondalup and the Department of Education. As the result the Department has committed $90 000 and the City of Joondalup has designated $30 000 from the 2020-21 budget (yet to be approved) for parking bays in Nautical Drive. • We also purchased laptops after successfully applying for $4000 from the Communities Grant.	
6.3	<u>Fundraising:</u> • A key objective of the P&C is to assist with the provision of resources and amenities for the school. So that P&C's can set priorities and budget for the year WACSSO says a good idea is for the Principal to provide the P&C with a "wish list". I have asked all staff to forward their ideas to me which I will take to our Finance Committee to achieve consensus on the school's "wish list". I intend to present this at the next P&C meeting. • I have also asked staff not to present funding requests directly to the P&C as requests should be made by the Principal based on the school's needs and priorities.	
6.4	<u>Curriculum:</u> • As I have advised in this and other forums, our school seeks to improve the outcomes being achieved by our students in English. To support this the timetable has been changed and an English Block now accompanies the mathematics blocks. Following the PD at the beginning of the year, a literacy strategy known as Talk4Writing has been introduced. The students have adjusted well to the new timetable, and reports from teachers indicate that the English Block is being well received. • An area in which we are lagging behind other schools may be Digital Technology. Our students attend a digital technology lesson with Mrs Lane each week, but there is not much opportunity at our school for students to use digital technology outside of this time. One of the major limitations we are facing is the small number of digital devices that we have at the school. • A survey of the availability of devices in other nearby schools appears to indicate that this might be an underdeveloped area in our school. I think we need a plan that incorporates replacing our existing devices when they are scheduled and increasing the number of devices available. • Unless we increase the number of devices available at the school then we will only be able to offer our students limited exposure to digital technology and it will need to be linked to classes receiving once per week lessons through a specialist teacher. The knock-on effect is that the situation makes it difficult for us to move away from the digital technology specialist role to another area such as music.	

6.5	Around the School: • Swimming lessons for senior students this week to be followed by Aqua Fun Day • Year 6 Camp in Week 7 • Schools preparing for NAPLAN in Term 2 • Aboriginal Flag to be painted on Bounce Wall near courts • MCS role is now shared • Kitchen Garden Meeting this week • Correspondence from City of Joondalup concerning the play equipment in Beldon Park. I have drafted a response suggesting that it remains. Any boundary adjustments should maintain the current proportion controlled by Department of education.	
6.7	Corona Virus: Reports in the media continue to report about the possible measures to be taken by the government to contain the spread of the corona virus. I do not have anything to share at this point but as time goes on we might need to consider how we manage issues such as: • Ramping up hygiene strategies at school e.g. hand hygiene, cleaning shared equipment (ICT) • School procedures for students displaying respiratory symptoms (coughs and colds) • Increased absences of staff due to illness • Activities involving sharing food • Activities involving gatherings e.g. assemblies	
7	**Treasurers Report**	
7.1	Balances as at 3 March 2020: • P&C – $26,789.96 • KP1 - $17,583.88 • P&C - $9,206.08	
8	**Uniform Shop**	
8.1	Uniforms for younger students are selling well.	
8.2	Year 6 Graduation Shirt orders being processed.	
8.3	Skye is happy to continue with role and it was noted that Bee Moore is assisting Skye	
9	**Safety Representative**	
9.1	Confirmed last years agreement to withdraw from the Safety House WA program. P&C Safety House role will become a Safety Representative focusing on protective behaviours.	
10	**KP1**	
10.1	Congratulations to Jeanie and the KP1 committee for a successful Sundowner with funds raised in excess of $8,000.	
11	**Funding Requests**	
11.1	• Nil this meeting	
11.2	• Toni confirmed her Dad is able to assist with constructing a double sided Kitchen/Café. Toni to arrange meeting with Jess Sanders & Tina Tilbee. Toni to approach Bunnings for materials donation.	
12	**Fundraising**	
12.1	Fundraising Planning Meeting: • Meeting to be scheduled to coordinate fundraising, Tessa to coordinate with Chris Brown. • Kristy C requested family photos to be added to the fundraising calendar.	
13	**Canteen**	
13.1	• Volunteer roster for Term 1 confirmed	
13.2	• Belridge SHS Canteen have advised the changed timing for 1pm lunch works much better.	
14	**General Business**	
13.1	• Proposed welcome BBQ, Friday 20 March. Paid sausage sizzle and free chocolate wheel. Tessa to confirm with Geoff. Friday 20 March. Location to be organised with Amanda – Zig Zags.	
13.2	• AGM postponed to Friday 20 March 2pm – 3pm, due to limited attendance	
15	**Meeting closed – 8.12pm**	
16	**NEXT MEETING – AGM 20 March 2020**	