BELDON PRIMARY SCHOOL P&C MEETING – 19 June 2018		
Attendees: Mary Blechynden, Abby Cousins, Jenie Elliot Heather Endersbee, Tessa Esparon, Toni Mason. Kylie-Grace O'Byrne, Janica Ringwood, Jess Sanders	Apologies: Kristy Carlsson, Kristy Garnsworthy, Donna Lavers, Naomi McInroy, Sheena O'Neill, Debra Reynolds, Monica Pettersen, Amy Russell, Skye Rowe-Platts, Laurie Waters, Peter Williams	
1	Opening and Welcome by President	
1.1	Welcome to this P&C General Business Meeting dated 19 June 2018, this meeting will commence at 7.31pm.	
2	Minutes of Last Meeting	Action With:
2.1	Minutes of meeting dated 21 March 2018 confirmed,	
3	Business Arising from Previous Meeting	
3.1	Meeting times will change to 7.30pm Wednesday – next meeting 1 August 2018.	
3.2	Report from Susan Lunne on B3 Class Canteen Day raised $402.70, remind class coordinators they cannot accept canteen vouchers and be reimbursed by school. C3 canteen recess scheduled 20 June 18	
3.3	STEM – Sheena currently liasing with Miss Lane to draft a proposal to BHP for sponsorship of proposed STEM program. Debra Reynolds undertaking final review.	
3.4	Tessa to check with Donna regarding consolidation of accounts	
3.5	Chicken coop completed and chickens named!	
4	Correspondence and Business Arising from Correspondence:	
4.1	Incoming: · Emails on Ideas for Mary's present from P&C members · Laura Jean Fundraising - Photo family request Kristy · SAY CHEEZ – Family Photo Night Info for Kristy Carlsson · Insurance Payment Forms – Donna Lavers · ANZ Statements – Feb / March, March / April · WASSCO Newsletter - VOICE · WA EDUCATION AWARDS · RollerZone Vouchers · Felix DJ Services · School Canteen Association Info · West Australian School Newspaper competition · Australian Fundraising Ideas · Fathers Day Stall Catalogues – Laurie Waters	
4.2	Outgoing: · Nil	
5	Presidents Report	
5.1	Refer general meeting agenda, no separate report.	
6	Principal's Report	
6.1	Enrolments: · Current enrolments – 330 from Kindy to Year 6	
6.2	Activities in Term 2: · Beldon Speaks Final · Lightning Carnival · Mr Strutt's Memorial Service	
6.3	Fathering Project: · Discussed with Dave Warren (School Board Chair), would like to see support from the P&C and the School to drive this program. Message to go out to School Community for interested male volunteers.	
6.4	Maintenance · Science room close to completion, waiting on sink · Painting being undertaken on outside of B Block and Admin/A Block, works close to completion.	

7	Treasurers Report	
7.1	Balances as at 19 June 2018: · P&C – $13,786.99 · KP1 - $13,357.06 · Canteen - $6,931.68	
7.2	Tessa to check with Donna that the following actions have been addressed: · Close KP1 account and transfer funds to P&C. · Maintain canteen account - retain balance of $2,000 and transfer remaining funds to P&C. Separate financial records to be maintained. · Separate financial records of KP1 and P&C activity to be maintained.	Donna/Tessa
7.3	Phone to canteen is now under the school system.	
7.4	Uniform Shop Finances: · Donna provided figures from Uniform Shop to Tessa. Income $22,000; Expenses $25,000. · Jenie noted that there is approximately $15,000 stock in hand.	
8	Uniform Shop	
8.1	Uniform shop, insured under WACCSSO policy, Donna to confirm coverage amount.	Donna
8.2	Amendments to stock offerings and pricing agreed as follows: · Delete half zip jumpers. · Full zip jumpers pricing to be amended to $30.00 · Reduce shorts to 2 styles (cargo & rugby). General purpose short to be deleted. · Polo shirts to change to embroidered logo – pricing to be updated accordingly. · Hat pricing to be increased to $12.00	
8.3	Discussed potential for changing school polo shirt to new style. It was agreed no change required, current style allows options for parents to source shirts without logos to reduce costs where necessary.	
9	Safety House	
9.1	Agreed to fund Safety House Incursion in September at cost of $300 from P&C Funds.	
9.2	Agreed to fund 2 hour Cyber Safety for Parents at cost of $550 for 2 hour session. Funding to be split between KP1 & P&C. Mary to canvas local schools to see if they are interested in partnering the session.	Mary
10	KP1	
10.1	Meetings for Sundowner are continuing.	
11	Fundraising	
11.1	Colour Run: · Proposed for Lapathon 2019. · Peter Williams to liaise with City of Joondalup for any permission required on oval · Tessa to investigate supplier options further. · Need to get new Principal and Staff approval prior to proceeding. · Parental approval required prior to proceeding	Tessa
11.2	Casino Night – Term 3: · Planning event at Crown Casino. Cost of $15 per person for bus transport, meal and Keno dollars. Plan to sell at $30. Minimum bus size 25 seats, maximum 57 seats. · Propose Friday 24 August. · Agreed to draft flyer titled "Burswood Parents Mixer"	Tessa
11.3	Family Movie Night: · To be looked at in Term 3/4 when weather is warmer.	
12	Funding Requests	
12.1	Retiring Principal Morning Tea – Approx $1,000. Agreed to fund from P&C.	
12.2	Safety House Incursion - $300. Agreed to fund from P&C	
12.3	Cyber Safety Presentation - $550. Agreed to split funding from P&C & KP1.	
12.4	Storage Boxes – Approx $500. Agreed to fund from P&C	
12.5	Mary Blechynden Literacy Award – Year 6 Graduation Book Award – Agreed to fund $100 for next 8 years from P&C funds.	

12.6	Retiring Principal Gift – Agreed to undertake a collection from the school community and P&C to provide additional funding if required. Agreed to purchase a tree to be planted at the school, a tree to be gifted to Mary and a watch or bangle. Toni and Tessa to arrange gifts. Tessa to arrange collection.	Tessa/Toni
12	Canteen	
12.1	Canteen arrangement with Belridge Senior College working well. Instructions for volunteers has been displayed in the canteen with contact numbers for any issues with orders.	
13	General Business	
13.1	Nil	
14	Meeting Close	
15	NEXT MEETING – WEDNESDAY 1 AUGUST 7:30 PM	