| BELDON PRIMARY SCHOOL P&C MEETING – 9 April 2019 | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Attendee | Apology | | Attendee | Apology | | Attendee | Apology |
| Lorraine Ablett | ☒ | ☐ | Shelley Goodchild | ☒ | ☐ | Janica Ringwood | ☒ | ☐ |
| Chris Brown | ☒ | ☐ | Amanda Hastie | ☒ | ☐ | Skye Rowe-Platts | ☒ | ☐ |
| Jeanie Cambridge | ☒ | ☐ | Donna Lavers | ☐ | ☒ | Jessica Sanders | ☐ | ☒ |
| Kristy Carlsson | ☒ | ☐ | Iris Ludewig-Rohwer | ☒ | ☐ | Liz Selzer | ☐ | ☒ |
| Erin Charteris | ☐ | ☒ | Christiane Lueken | ☐ | ☒ | Desire Venter | ☐ | ☒ |
| Abby Cousins | ☐ | ☒ | Sarah MacPherson | ☐ | ☒ | Laurie Waters | ☐ | ☒ |
| Geoff Elliott | ☐ | ☒ | Toni Mason | ☒ | ☐ | Peter Williams | ☐ | ☒ |
| Heather Endersbee | ☐ | ☒ | Naomi McInroy | ☐ | ☒ | Rhonda Williams | ☒ | ☐ |
| Tessa Esparon | ☒ | ☐ | Monica Pettersen | ☒ | ☐ | Rob Vipers | ☒ | ☐ |

| | | |
|---|---|---|
| 1 | Opening and Welcome by President | Action With: |
| 1.1 | Welcome to this P&C Meeting dated 9 April, this meeting will commence at 7.35pm. | |
| 2 | Minutes of Last Meeting | |
| 2.1 | Minutes of AGM and meeting dated 20 February confirmed | |
| 3 | Business Arising from Previous Meeting | |
| 3.1 | <u>Committee nominations 2019:</u><br>· Sheena O'Neill and Kristy Garnsworthy have advised resignation from P&C<br>· Jeanie Cambridge confirmed as KP1 Coordinator<br>· Liz Selzer and Bee Moore have expressed interest in the role of Treasurer. Both candidates to attend next meeting.<br>· Entertainment Book Coordinator – position vacant, Desire to be approached as this was previously undertaken by the Vice President. | |
| 3.2 | <u>Stronger Communities Grant:</u><br>· Costs to install basketball towers and tennis nets was lower than originally quoted, variation requested and approved for the purchase of additional sporting equipment within the originally approved funding amount.<br>· Basketball towers and tennis nets to be installed during the first week of the school holidays.<br>· It was noted that another round of the Stronger Communities Grant Program is being rolled out. May be an opportunity for additional funds for BPS however it is noted that it would require like for like funding by the P&C or School. | |
| 3.3 | Tessa confirmed that she is still working with the relevant authorities to resolve the community crosswalk non-conformances. Currently corresponding with main roads. | |
| 3.4 | Tessa confirmed that the City of Joondalup Community Grant Funding application is being prepared for submission by the closing date of 12 April 2019. Funds will be requested for indigenous programs including aboriginal seasons vegetable garden, bush tucker program and Bindi Bindi dreaming program | |
| 3.5 | Confirmed that the canteen account funds have now been consolidated into the main P&C account. | |
| 4 | Correspondence and Business Arising from Correspondence: | |
| 4.1 | <u>Incoming</u>:<br>· ANZ Bank Statements<br>· Busy Bee<br>· WASSCO Voice and New Handbook<br>· Anglicare Information<br>· Fundraising correspondence | |

| | | |
|---|---|---|
| 4.2 | Outgoing:<br>· Request variation to Stronger Communities Grant from Federal Govt Department of Industry (Ian Goodenough)<br>· Children's Crossing Assessment, ongoing email correspondence with Main Roads and City of Joondalup | |
| 5 | Presidents Report | |
| 5.1 | Nil (refer general meeting minutes) | |
| 6 | Principal's Report (provided by Rhonda Williams) | |
| 6.1 | NAPLAN online practice was undertaken by the Year 5's. All equipment worked well and confident the school is ready for NAPLAN in week 3 of Term 2. | |
| 6.2 | Lapathon will be proceeding in Term 2 (date TBC). Proposal to change to a colour run was not supported by the teaching staff. The event will be held after lunch and the P&C will run a sausage sizzle prior to the event. | |
| 6.3 | Easter assembly to be held Thursday 11 April. Some classes are doing hat making using a buddy system on a voluntary basis as determined by the individual teachers. | |
| 6.4 | Department review process being undertaken Term 2 Week 4. Assessors will be visiting school following submission of pre-review documentation which will be uploaded prior to the visit. | |
| 6.5 | Year 6 camp was very successful. | |
| 7 | Treasurers Report | |
| 7.1 | Balances as at 31 December 2019:<br>· P&C – $14,668,64<br>· KP1 - $10,254.74<br>· Canteen - $1,970.42<br>· All funds combined in one account | |
| 7.2 | Rhonda requested that due to tax implications of cash payments that Book Fair and Book Club payments are run through the P&C. New Treasurer to look into the requirements for this once appointed. | New Treasurer |
| 8 | Uniform Shop | |
| 8.1 | Stocktake outstanding, Skye to undertaken and issue report | Skye. |
| 8.2 | Graduation shirts ordered and will be issued in Term 2 | |
| 8.3 | Skye advised quotes have been received for Interschool Pool Shirts at $3,180 for 90 shirts with the preference being a sublimated print. Toni confirmed that approx. $1,200 from Stronger Communities Grant has been allocated to purchase these shirts. Jai and Chris Lovell to be approached regarding opportunity to part fund purchase once it has been confirmed by Geoff Elliott that sponsorship printed on the shirts is appropriate. Tessa to confirm with Geoff, Toni to approach Jai & Chris | Tessa/Toni |
| 9 | Safety House | |
| 9.1 | Monica attended Beldon Association Community event to promote the Safety House program which resulted in 6 houses identified as potential safety houses. This will likely result in 2 additional approved safety houses. | Monica |
| 9.2 | · Monica tabled pricing for Cyber Safety workshop as follows:<br>o "Why Safe" 1 hour $580 and 2 hour $680<br>o "WA Child Safety Services – 2.5 hour $480<br>· It was agreed that the "Why Safe"program would be the preferred based on reviews provided.<br>· It was agreed to change the yearly "Safety House Incursion" to a bi-yearly event and utilise the $250 saved for Cyber Safety Workshop.<br>· Monica to approach nearby schools to see if there is an opportunity to co-fund a Cyber Safety Workshop.<br>· Monica to check with Geoff Elliott best time in the school calendar to run the workshop. | Monica |
| 10 | KP1 | |
| 10.1 | Nil to report. | |

| | | |
|---|---|---|
| 11 | Funding Requests | |
| 11.1 | · Rhonda tabled "Beldon Primary School Donation Requests for 2019 (refer attached)<br>· Due to current committed funding to the Stronger Communities Grant and the requirement to hold sufficient funds to run the uniform shop the P&C advised that they will not be in a position to commit to any additional funding requests until Term 3.<br>· Ongoing commitment of $5,000 per annum for both Literacy Pro Books and Sporting Equipment was questioned particularly sporting equipment as $7,000 in equipment has just been funded under the Stronger Communities Grant. There has been no agreement for this ongoing commitment and the P&C have a preference to support unique opportunities rather than provide a supplement to the school budget for recurrent requirements.<br>· The P&C felt that there is little understanding of the strategic basis of funding and more information is required to support funding requests. Tessa and Toni to discuss with WACSSO for advice on how other P&C's manage funding requests. | Tessa/Toni |
| 12 | Fundraising | |
| 12.1 | <u>Emily Hamilton - State Member of Parliament – Funding Support:</u><br>· Emily caught up with Monica at the Beldon Residents Association event and noted desire to do more with the school.<br>· Emily to be invited to P&C meetings.<br>· Emily has offered to donate a bike to the P&C to be utilised for fundraising. Rhonda noted that Geoff had indicated this could be used for a reward for lapathon fundraising. The P&C indicated a preference for it to be raffled at a P&C event, potentially tickets sold at Election sausage sizzle.<br>· Emily supports flagpoles and flags. Tessa to contact Emily regarding this initiative. It was noted Rhonda has also emailed Emily regarding flagpoles. | Tessa/Rhonda |
| 12.2 | Tessa confirmed that the kitchen is funded by the ESC and any improvements are to be requested through the ESC. | |
| 12.3 | Easter Egg raffle is underway and going well. Generous donations have resulted in over 100 prizes which will be pre-drawn for issue on Thursday 11 April. Thank you to Jeanie, Shelley, Sarah and Tess for wrapping. Final funds raised to be reported next meeting. | |
| 12.4 | Erin, Shelley, Sarah and Tess have baked Anzac Biscuits to be sold at the Anzac Day Assembly on Friday 12 April. | |
| 12.5 | Mother's Day Stall – all gifts ordered, received and wrapped. Notes have been issued for orders. Laurie to work with Rhonda to coordinate distribution of gifts in Week 2. | Laurie |
| 12.6 | Canteen recesses are going well. Two held in Term 1 with $346 and $400 raised. | |
| 12.7 | Federal Election Fundraising Opportunities:<br>· P&C to run a sausage sizzle on the day of the Federal Election. Tessa to call for volunteers once election is called.<br>· Year 6 will run a cake stall for Graduation fundraising.<br>· Raffle to be run by P&C using Emily Hamilton bike voucher donation as major prize. | Tessa |
| 12.8 | Tessa has approached Bunnings to see if there are any dates available for Bunnings BBQ. | Tessa |
| 12.9 | Opportunity to enhance the KP1 Sundowner into a larger event with food trucks to be further considered. Dine on Dalmain at Dalmain Primary School to be looked at to see if they can provide some feedback on their event. | |
| 12.10 | Tessa noted there is opportunity for another event on the fundraising calendar and suggested either a Quiz Night or Bogan Bingo. Monica to source quotes for Bogan Bingo. | Monica |
| 13 | Canteen | |
| 13.1 | Nil to report. | |
| 14 | General Business | |
| 14.1 | Lorraine provided an update on ZigZags After School Care:<br>· Successful first term, good uptake which is slowly building up.<br>· Vacation care program in April. Numbers are low at the moment.<br>· Playgroup being delivered by ZigZags on Tuesday morning.<br>· Happy to support our events, please let them know. | |
| 14.2 | Rhonda and Chris to follow up traffic control to overcome parking issues at Canteen entrance. Suggested that no parking signs or line marking could be utilised. | Rhonda/Chris |

| | | |
|---|---|---|
| 14.3 | Cleaner has requested that sticky tape is not used to put posters up. Blutac to be used instead. | |
| 14.4 | Jeanie asked how to help with the garden, she has a background in horticulture and is keen to advise. Jeanie to approach Danielle to discuss opportunities. | Jeanie |
| 14.5 | Rob queried what road safety programs are delivered at the school. Chris advised road safety and bike safety are included in the Health Curriculum. Rob to investigate additional programs that could be delivered for Road and Bike Safety. | |
| 14.6 | It was noted that inappropriate behaviour by children walking to school had been witnessed. Chris to raise at assembly | Chris |
| 15 | Meeting closed – 9.30pm | |
| 16 | NEXT MEETING – Tuesday, 7 May – 7.30pm<br>Following Meeting – Tuesday 11 June – 7.30pm | |

# BELDON PRIMARY SCHOOL
# DONATION REQUESTS FOR 2019

| **P&C ONGOING COMMITMENTS** | **P&C $10,000** | **DATE OF APPROVAL AND DATE MINUTED** |
|---|---|---|
| P&C - Literacy Pro Books | $5,000 | |
| P&C - Mary Blechynden Literacy Award (Year 6 Graduation Book Award) | $100 for next 8 years | |
| P&C – Phys Ed Equipment | $5,000 | |
| **KP1 ONGOING COMMITMENTS** | **KP1 $5,000** | |
| KP1 – Incursions<br>KP1 - Excursions - Bus transport costs | $1,000 (Approx)<br>$1,000 (Approx) | |
| **WISH LIST** | | |
| A3 & A4 – Mini Whiteboards $200<br>- 3D Shapes x 2 sets $50 | $250 | |
| Library – Furniture upgrade | $2,000 | |
| KP1 – Kindy Concrete Basketball Area | $3,000 | |
| KP1 – Kindy Scan 'n' Cut | $700 | |
| KP1 – Pre Primary Furniture | $1,000 | |
| **P&C GRANT** | **P&C $20,000** | |
| P&C – Stronger Communities Program Grant (Courts and Equipment) | $19,954.00 | Minuted 26 Feb 2019 |