BELDON PRIMARY SCHOOL P&C ANNUAL GENERAL MEETING – 26 February 2019								
	Attendee	Apology		Attendee	Apology		Attendee	Apology
Erin Charteris	☐	☒	Donna Lavers	☐	☒	Janica Ringwood	☐	☒
Abby Cousins	☐	☒	Iris Ludewig-Rohwer	☒	☐	Skye Rowe-Platts	☒	☐
Geoff Elliott	☒	☐	Christiane Lueken	☒	☐	Jessica Sanders	☐	☒
Heather Endersbee	☐	☒	Sarah MacPherson	☐	☒	Liz Selzer	☒	☐
Tessa Esparon	☒	☐	Toni Mason	☒	☐	Desire Venter	☒	☐
Kristy Garnsworthy	☒	☐	Naomi McInroy	☐	☒	Laurie Waters	☒	☐
Shelley Goodchild	☒	☐	Monica Pettersen	☒	☐	Peter Williams	☐	☒

PART A – ANNUAL GENERAL MEETING		
1	Minutes of Last AGM	Action With:
1.1	Minutes of AGM meeting held 20 February 2018 confirmed.	
2	Business Arising from Last AGM Minutes	
2.1	Nil	
3	Presidents Report	
3.1	· Tessa presented President's Report for 2018 (attached).	
4	Motion to Dissolve 2018 P&C Committee	
4.1	· Resolution: Dissolve 2018 P&C Committee · Confirmed: Tessa Esparon	
5	Election of P&C Committee Positions.	

5.1	Position	Nominated	Seconded
	President	Tessa Esparon	Kristy Garnsworthy
	Vice-President	Desiree	Kristy Garnsworthy
	Secretary	Toni Mason	Kristy Garnsworthy
	Treasurer	Vacant – Donna Lavers to continue in role until position filled.	
	Fundraising	Laurie Waters	Shelley Goodchild
	KP1 Coordination	Vacant	
	Uniform Shop	Skye Rowe-Platts	Tessa Esparon
	Safety House	Monica Pettersen	Kristy Garnsworthy
	P&C School Representatives	Geoff Elliott	Toni Mason

6	AGM Closure	
6.1	Closed 7.40pm.	

PART B – P&C MEETING		
7	Minutes of Last Meeting	Action With:
7.1	Minutes of meeting held 5 December 2018 confirmed.	
8	Business Arising from Previous Meeting	
8.1	Stronger Communities grant approved (Ian Goodenough Grant) for replacement of basketball/netball towers and new tennis posts/nets. Funding of $9,977 by Federal Government. Conditions of grant requires equal funding from the P&C. Currently reviewing quote from supplier and obtaining additional quote to meet procurement requirements. Works to be completed by Estimated Completion Date of 29/04/19.	
8.2	Tessa is continuing to liaise with City of Joondalup and Main Road with respect to rectification of non-compliances of Pacific Way crosswalk identified in Children's Crossing Assessment.	
8.3	All accounts will be combined, canteen currently being transferred, records will be kept separately.	

9	Correspondence and Business Arising from Correspondence:	
9.1	· Fundraising correspondence (handed over to Laurie Waters) · Statements · Cheque from Telstra · Invoice from Beldon PS for Electronic Whiteboard · LW Reid – School Uniform invoice · Email from Sarah McPherson – Funding Grant for Indigenous Education – Tucker Bush Program. Tessa to check with Peter Williams to see if this crosses over with application he is planning on submitting · Children's Crossing Assessment, ongoing email correspondence with Main Roads and City of Joondalup	Tessa
10	Presidents Report	
10.1	Nil – annual report issued as part of AGM.	
11	Principal's Report	
11.1	Enrolments: · Current enrolments – 327 from Kindy to Year 6	
11.2	Start to Term 1: · Smooth start to the year. · Year 5 & 6 beach lessons undertaken in week 1 and 2. · Student and Sports Councillors appointed. · Class Coordinator Meeting held. · Parent Evenings conducted.	
11.3	Coming Up: · School development day – Joondalup District Conference being attended by all staff. · Board Meeting 11 March · Year 6 Camp · Aqua Fun-Day for Years 5 & 6	
11.4	School Board: · 2 positions to fill on the school board parent representatives. Will be advertised in the newsletter.	
11.5	Public School Review: · Scheduled 21 May (Week 4 Term 2), needs to be undertaken by all Public Schools. Portfolio of evidence to be provided by the school prior to the review and review team spends one day at the school. Rating of ineffective, effective or highly effective awarded.	
11.6	Fundraising Calendar: · Meeting to be scheduled with P&C President, Fundraising Coordinator, KP1 Rep, Rhonda and Geoff to agree 2019 fundraising calendar. · Lapathon/Colour Run to be scheduled after school review – suggested date is 30 May.	Tessa/Laurie/ Geoff/Rhonda
11.7	Newsletter: Format of newsletter has changed to a 1 page newsletter fortnightly with information for all year levels. All other information will be shared via the Website and School Facebook page.	
11.8	Events: · Dockers Cup – Girls AFL · Student Councillor Training · Harmony Assembly rather than a Harmony Lunch	
11.9	Visitors this Week · Emily Hamilton – State Member of Parliament · Ian Goodenough – Federal Member of Parliament	
12	Treasurers Report	
12.1	Balances as at 31 December 2019: · P&C – $14,113.29 · KP1 - $14,039.00 (Invoice for Eboard $3,828.24 to be deducted) · Canteen - $1,925.42	
12.2	Audit completed and report issued.	

13	Uniform Shop	
13.1	Stocktake to be undertaken by Skye and report issued	Skye.
13.2	Graduation shirt design close to being agreed, need to resolve "Class of 2019" font.	Skye/Rhonda
13.3	Skye to get quotes for pool interschool shirts to be funded by the P&C.	Skye
14	Safety House	
14.1	Cyber safety and protective behaviours workshops to be looked at this year.	Monica
15	KP1	
15.1	Nil to report.	
16	Fundraising	
16.1	Iris raised request for P&C funding for supplies for the Kitchen, there is a requirement for blenders, woks and frypans. It was also noted that hot water tap/system requires replacement.	
16.2	<u>Emily Hamilton - State Member of Parliament – Funding Support:</u> Geoff noted that Emily Hamilton has indicated opportunities for Labor Government funding for school improvements. Ideas suggested by the P&C included: · Kitchen equipment and hot water tap. · Electronic whiteboards · Common Room for senior students including media and music technology for creating short films, music, etc.	
17	Canteen	
17.1	Nil to report.	
18	General Business	
18.1	Pre-Kindy Playgroup has been suspended due to instruction by the Department due to contravention of Education Act by using school resources to run a playgroup. Geoff is currently negotiating an option for Zig-Zag's to run the service at no cost to attendees by reducing the rent payable by ZigZag's to the school.	
18.2	ZigZag's Out of Hours School Care has commenced on site this term and is doing well.	
18.3	Monica reported Edgewater PS "Food Truck Night" raised $1,300 (charged $100 per food truck). Agreed to change KP1 Sundowner to Whole School Sundowner with Food Trucks and activities.	
18.4	Geoff advised all NAPLAN testing in 2019 will be online with the exception of Year 3 writing.	
18.5	Toni queried uptake of Connect as a communication tool on a class basis. Connect was introduced last year and there has been little usage by class teachers. Discussions with parents from other schools have indicated this is a helpful tool to keep parents up to date with what is happening in class.	
19	Meeting closed – 8.40pm	
20	NEXT MEETING – Tuesday, 9 April – 7.30pm	

P&C President's Report

Beldon Primary School P&C

Prepared for AGM 26th February 2019

It has been a very rewarding year and I am thankful to have had the opportunity to contribute in the role of P&C President.

It has been a privilege to volunteer alongside parents, relatives, care givers, P&C staff, school staff and members of our community whose interest is to provide the best possible learning environment for our children at Beldon Primary School. Thank you for your help this year and I look forward to this new year because of the ethos maintained at this school or support and acceptance.

I have been actively involved with Beldon Primary since my first daughter started in Year 2 in 2011. I have 3 children still attending in year's 2,4 & 6 and it has been the P&C's achievements that encouraged me to take on this role which I have thoroughly enjoyed. Kristy Garnsworthy was an amazing former P&C president and I felt I had big shoes to fill .

To update on the year that's been, here are some of the activities and successes we have had this year.

- Through the efforts of dedicated parents / carers, school staff, administration and supportive local businesses the P&C has ran some successful events this year. These include:

  ANZAC Biscuit Sale, Casino Night, Easter Egg Raffle, Mother's Day Stall, Father's Day Stall, Faction Carnival Sausage Sizzle, Halloween Disco, KP1 Sundowner, Entertainment Book Orders and the End of Year Sausage Sizzle.

- Through the funds of the school and P&C, a new permanent chook pen was build in the garden area after 2 unpleasant incidences of theft. The chooks have been very safe since and the children are enjoying the new design and using the new chook pen.
- With the development of the STEM program, an amazing P&C member applied for a BHP grant but despite an extensive effort to put forward a proposal, were unsuccessful, I would like to thank my Vice President Sheena O'Neill for all the hard work she put in on her own time.
- We continued to work with the School Board building our partnership all in aid of bettering our school and its environment and facilities. I look forward to the P&C continuing this great relationship and working closer in future with the School Board and improving communication.
- The P&C members have worked hard this year to volunteer and support the initiative of Online Canteen for students on Monday's and Friday's. Thankyou to the secretary for your initiative to coordinate weekly volunteers to man the canteen and thank you to the P&C members who volunteered in this role to provide this service to the students. There were a few hiccups with the inception of this service but Toni has worked amazingly with staff and Online Canteen to smooth out any issues.

- The Class Coordinators have been amazing this year taking on the initiative of CLASS HELD canteens. They have been successful in advertising to students & families, coordinating parent volunteers and making sure food was delivered on time for students to eat at recess. The CLASS HELD canteens have raised $300-410 respectively over the year, this has been amazing for students and teachers in that they had the funds to pay for class incursions or excursions with very little cost incurred by parents. We hope to continue this initiative through 2019 and class coordinators and staff are already planning in their excursions / incursions already I hear.
- We have seen more governance this year in regards to social media with class coordinators provided with guidelines in regard to their own class held groups. We have found this to be an effective communication for Class Canteens, homework, teacher requests and advertising of events.
- This last year we have gained the use of a storage shed, this has been amazing in organizing P&C stock and items we use for fundraising events, previously items were stored in a multitude of places. With this system, we can keep an eye on P&C items & decorations for the disco & Sundowner and not take up school space for storage.
- We have finalised the embroidered emblems on school uniforms. She has helped reduce old stock, making sure that she moves stock on so the P&C don't get stuck with old stock. Jenie Elliot has done an amazing job the last few years in her role, and a big thankyou as her son is graduating, but thankfully we are able to see her still in an administrative role.
- Through the awesome efforts of Kristy Garnsworthy, we were able to put forward for a grant through Ian Gooodenough MLA for the Supportive Communities Programme Round 4. We were awarded a grant to improve our school's sports facilities by upgrading the Basketball and Netball Rings, this is currently being negotiated with contractors as we proceed forward with completion set for the End of April , the children will be able to use thse new facilities in Term 2, this funding grant initiative is supported by the P&C where we contribute equal funding.
- KP1 committee have had an amazing year with new resources for the children to use and learn with. The support from the parents in KP1 in their fundraising initiatives have been inspiring and I'm so proud how they worked so hard and well together to pull off an amazing event in the Sundowner this year. We had a few new aspects with live music and a change of layout and I think the committee did an outstanding job, vendors were happy and the community enjoyed the afternoon / night.
- We have started to replace 1 of the 3 E-boards that require replacing. Dependant on fundraising efforts this year , the P&C will work their hardest to help continue to fund their replacements if possible.

Thankyou and I look forward to this new year and the P&C's success

Tessa Esparon

Beldon Primary P&C President